



# HAMBURG INVITATIONAL

## *Team Manager Checklist*

<b>1</b>	<b>Team Application &amp; Entry Fee</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> On-line Registration at tournamnet website by July 20, 2008</li> <li><input type="checkbox"/> Payment must be received by July 28, 2007</li> <li><input type="checkbox"/> Hotel Reservations - if necessary</li> </ul>
<b>2</b>	<b>Tournament Rules</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Download and print from tournament website</li> <li><input type="checkbox"/> Make copy for coaches and players to review</li> </ul>
<b>3</b>	<b>Player Passes</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Current/valid USSF Player Passes required for all players</li> </ul>
<b>4</b>	<b>Application to Travel</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> USYSA form, approved by your state association (Please note some states will not give you travel paperwork to attend US Club events: in this event no travel paperwork is needed)</li> <li><input type="checkbox"/> US Club teams do not need travel paperwork</li> </ul>
<b>5</b>	<b>Team Rosters</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> State Association determined, approved by State Association or US Club Roster</li> </ul>
<b>6</b>	<b>Guest Player Form &amp; Instructions</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Completed Guest Player Form (Found on wesite under forms)</li> <li><input type="checkbox"/> You may add guest players at anytime up to final check-in</li> </ul>
<p><b>Tournament Check-in - Friday Night Only</b>  <b>3:00 pm - 6:00 pm Friday August 8, 2008</b></p> <p>West Bennett Park/Merrill Field          10446 Merrill Road          Whitmore Lake, MI 48189</p> <p>Questions? Contact Jim Clark 810-923-5552</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> State Association approved "Application to Travel" (see above)</li> <li><input type="checkbox"/> Copy of State Association or US Club approved Team Roster</li> <li><input type="checkbox"/> Copy of completed Hamburg Liability Release Form</li> <li><input type="checkbox"/> Copy of completed Hamburg Invitational Guest Player Form</li> <li><input type="checkbox"/> Copies of Medical Release forms for ALL players (you may use your own form)</li> <li><input type="checkbox"/> Emergency contact information for team manager and/or coach (hotel phone, cell phone, etc...) Form on tournament website.</li> </ul>	